

BEEHIVE SCIENCE & TECHNOLOGY ACADEMY

Board of Directors Meeting Minutes

Saturday, June 21st, 2014

Board Members Present Marie Jess, Rolland Lee Randy Ross, Murat Biyik.

Executive Officer: Marie Jess

Staff Members Present: Hanifi Oguz, Lisa Stearns

Call to Order: Marie Jess called the meeting to order at 9:07 am

Pledge of Allegiance

1 - Approval of Minutes (action item)

The June 21st 2014 meeting minutes were read. Mr. Lee motioned to approve. Mr. Biyik seconded the motion. Motion carries unanimously.

2 – Approval of Amendment to School Calendar 2014-2015 (action item)

Mr. Oguz discussed postponing conference in September 18-19 due to expense. Professional development days will be held on September 19th and October 31st in lieu of the conference. Back to school night will be moved to 8/27 to accommodate Labor Day travelers. Motion to approve Mr. Biyik. Seconded by Mr. Lee. Motion carries unanimously.

3 – Approval of Amended Budget for FY 14 (action item)

Mr. Oguz discussed budget that was approved by the board and discussed meeting the actual budget. There were additions to the budget income due to grants and fund allocations. Federal funds we used fully and we received mentorship grants and PD grants. Over all, the budget for FY 14 is positive. Motion to approve Mr. Ross. Seconded by Mr. Biyik. Motion carries unanimously.

4 – Approval of Budget for FY 15 (action item)

Mr. Oguz discussed budget for FY 15 revenue and expenses. Enrollment of 300 students is projected for the 2014-15 school year. Mr. Oguz also discussed expense management within the budget; due to the projected 300 students we will not need to hire additional faculty. We are expecting to use more cost effective Ebooks in place of textbooks. Contributions and donations were discussed as well as salary increases and benefit expense for faculty and staff. Grants, lunch program, and bus pass expense for students were also discussed. Motion to approve Ms. Jess. Seconded by Mr. Biyik. Motion carries unanimously.

5 – Approval of Credit Card use policy (action item)

Mr. Oguz discussed outline of CC policy, procedures, and responsibilities as well as credit/debit card limit. Mr. Oguz and Mr. Zack are credit card holders. Motion to approve Mr. Ross. Seconded by Mr. Lee. Motion carries unanimously.

6 – Approval of the Amended Employee Handbook (action item)

Mr. Oguz discussed policies and updates. Updates include what kind of disciplinary action is approved and not approved by faculty and staff. Corporal punishment is prohibited, which is defined as any physical form of discipline. Updates also include how principal will act on situations with juvenile offenders, and guidelines for alerting faculty and staff.

Medical recommendation, including what information and observations school staff may and may not provide to a student's parent or guardian.

Motion to approve Mr. Ross. Seconded by Mr. Biyik. Motion carries unanimously.

7 – Approval of the Amended Students & Parent Handbook (discussion item)

Mr. Oguz discussed updates to student handbook, which includes Academic Intervention for students who are failing classes and late homework policy. The absence policy was also discussed, which includes unexcused absences, excused absences and makeup work for excused absences, truancy, and tardy policy. Awarding behavioral points (negative and positive) was discussed, as well as changes to the uniform policy and free dress days.

Motion to approve Mr. Lee. Seconded by Mr. Ross. Motion carries unanimously.

8 – Approval of the contract for UTA Bus Passes (discussion item)

Mr. Oguz discussed the contract negotiated with UTA regarding bus passes for students, the amount of passes purchased and the expense of the bus passes. Motion to approve Mr. Ross. Seconded by Mr. Lee. Motion carries unanimously.

9 – Approval of the contract for cleaning services (action item)

Mr. Oguz discussed bids and proposals from cleaning companies; received bids from four companies. Concerns regarding current cleaning company were brought up, and Mr. Oguz discussed merits of current cleaning company. Current cleaning company submitted best bid, it was proposed to retain the current cleaning company with the stipulation that any inappropriate behavior on the part of the cleaning company will result in termination of the contract. Motion to approve Mr. Lee. Seconded by Mr. Ross. Motion carries unanimously.

10 – Approval of the Nepotism Policy (action item)

Mr. Oguz discussed current nepotism policy and possible conflicts of family members working together. He discussed what is considered a conflict of interest, influences etc. Family members are allowed to work together in school as long as there are no supervisory relationships. Motion to approve Mr. Lee. Seconded by Mr. Ross. Motion carries unanimously.

11 – Principal Report (information item)

Mr. Oguz discussed the following information items: Health insurance options, STEM grant applications, science lab purchases, In Services days for faculty and staff (board members are invited to attend). Special Ed audit report was received with eight main requirements, Beehive Academy met all eight requirements.

Comments

Comments from the public are invited at this time on topics not specifically addressed elsewhere in the agenda. "Request to Speak" form should be filled out and submitted to the Board President before speaking during the public comment section. This form can be downloaded from the school website: www.beehiveacademy.org.

Adjournment Mr. Biyik motioned to adjourn the meeting and Mr. Lee seconded. The motion was carried unanimously. The meeting was adjourned at 11:12 am.