

BEEHIVE SCIENCE & TECHNOLOGY ACADEMY

Board of Directors Meeting Minutes

October 11, 2014

Board Members Present Marie Jess, Rolland Lee, Randy Ross, Murat Biyik (on phone), Calvin Zulich (on phone).

Executive Officer: Marie Jess

Staff Members Present: Hanifi Oguz, Heather Maxfield

Call to Order: Marie Jess called the meeting to order at 9:05 am

Pledge of Allegiance

1 - Approval of Minutes (action item)

The June 21st 2014 meeting minutes were read. Motion to approve by Mr. Biyik. Motion seconded by Mr. Ross. Motion carries unanimously.

2 – Appointment of the School Audit Committee (action item)

Mr. Oguz updated the board on the requirements for the School Audit Committee. The State requires that each school have audit members who are non-staff and the Audit Committee should have at least 2 board members. Mr. Oguz asked the board to appoint 2 board members to the committee. Ms. Jess, Mr. Ross and Mr. Zulich volunteered to participate in the School Audit Committee. Motion to approve by Mr. Zulich. Motion seconded by Mr. Ross. Motion carries unanimously.

3 – Approval of School Facility Use Policy (action item)

Mr. Oguz explained the School Facility Use policy; School could be used as public service for emergencies etc. and for non-commercial and governmental services. Mr. Oguz discussed updated risk management policies involving the use of the school. State Risk Management will cover and give immunity to the school if a 3rd party uses school facility. Guidelines will be given to 3rd party users regarding insurance coverage, appropriate use of facility, and fees. School events and activities will take priority over 3rd party facility use. Motion to approve by Mr. Lee. Motion seconded by Mr. Ross. Motion carries unanimously.

4 – Approval of GRAMA Policy (action item)

Mr. Oguz explained that being a public entity our public records are accessible by any person. Mr. Oguz discussed the policy to manage records requests explaining requirements, requests and fees that may be charges to those who request records. Mr. Oguz also explained the procedures for appeals of records requests. Motion to approve by Mr. lee. Motion seconded by Mr. Ross. Motion carries unanimously.

5 – School Fee Schedule and Fee Waiver policy Revision Approval (action item)

Mr. Oguz discussed the fee schedule for this school year. There have been no changes from the previous year. Board members reviewed current list of fee and fee waiver schedule. Motion to approve by Mr. Ross. Motion seconded by Mr. Zulich. Motion carries unanimously.

6 – Approval of Lunch Program Contract with Canyons School District (action item)

Mr. Oguz discussed our annual contract with the Canyons School District for lunch delivery. Canyons School District increased lunch rate by \$.25 per lunch. Calendar differences with Canyons School District were discussed regarding lunch deliveries and the availability of a 3rd party lunch service used for gap days with Canyons School District.

Motion to approve by Mr. Biyik. Motion seconded by Mr. Ross. Motion carries unanimously.

7 – Approval of MERP Contract with RP Riley management (action item)

Mr. Oguz discussed changes in MERP contract agreement, which is an additional benefit for staff. Discussed the overall benefits and how MERP works with current health insurance plan. Motion to approve by Mr. Lee. Motion seconded by Mr. Ross. Motion carries unanimously.

8 – Approval of Health Insurance Agreement with Humana (action item)

Mr. Oguz discussed changes in health insurance agreement with Humana. Benefits and changes in fees were also discussed. Motion to approve by Mr. Lee. Motion seconded by Mr. Ross. Motion carries unanimously.

9 – Approval of contract for Copier Machine Leasing (action item)

Mr. Oguz explained current lease with Les Olson Company and the fees of the lease. Discussed new lease options, 2 new lease options and fees and consumable agreements were discussed through Les Olson Company regarding copiers. Discussed the lease to buy 2 copiers option, maintenance agreement and fees. Motion to approve by Mr. Ross. Motion seconded by Mr. Lee. Motion carries unanimously.

10 – Approval of Anaphylaxis Policy (action item)

Mr. Oguz discussed that according to state policy; all schools need to have 2 Epi-pens on site in case of anaphylaxis emergency. Discussed policy and purpose of Epi-Pens. All staff has been trained by the school nurse to administer Epi-pens in cases of emergency. Policy protects trained staff against liability that may arise regarding medication policy. School nurse availability was also discussed. Motion to approve by Mr. Ross. Motion seconded by Mr. Biyik. Motion carries unanimously.

11 – Approval of school UCA Plan and Funding Application (action item)

Mr. Oguz discussed Federal and State grant applications and fund allocation for current year and the differences between allocation for this year and last year. Changes and goals for this year were discussed with stakeholders. STEM activities have also been increased. Motion to approve by Mr. Biyik. Motion seconded by Mr. Ross. Motion carries unanimously.

12 – Charter School Performance Standards (discussion item)

Mr. Oguz discussed how USOE will further oversee charter schools and what the expectations are. The main areas they will over see are governance, reporting, financial and academic and engagement. USOE is planning to audit schools for charter. Discussed charter and possible review and update of charter to reflect current curriculum. Mr. Oguz recommended waiting to see what the charter board will require of our charter.

13 – Expansion Project Options (discussion item)

Mr. Oguz discussed application for K-12 adding grades K-5, which would benefit school as a whole. Discussed options for facility to support K-5 and funding for possible lease of facility for K-5. Mr. Oguz would like to be ready with a business plan for expansion by September 2016.

14 – Addition to Agenda

Mr. Ross motioned to add to the agenda the discussion and approval, as a board, of Mr. Oguz's compensation. Motion seconded by Mr. Zulich. Motion carries unanimously.

15 – Approval of compensation for Mr. Oguz

Board members discussed compensation for Mr. Oguz stating that Mr. Oguz has not received a pay increase since arriving at Beehive Academy 3 years ago. Board members privately discussed pay increase options and arrived at a decision of a 10% pay increase for Mr. Oguz effective from July 2014. Motion to approve by Mr. Lee. Motion seconded by Mr. Ross. Motion carries unanimously.

16 – Principal Report (discussion item)

Mr. Oguz discussed the Annual Program Reports, which reflect the accounting of programs such as SPED, general education etc. Discussed our membership audit and graduation rate, which was at 94% for June of 2014. Discussed charter school transfer report, financial report, income and expense, and assets and liability report. Board members were updated on accreditations process and progress of accreditation committee and parent surveys. Also discussed the technology survey, which was overall positive.

Discussed Newsweek article, placing Beehive Academy at 203 for beating the odds 2014 – Top Schools for Low-income students.

Mr. Oguz updated the board on the STEM competition where 2 of our students won the Steaming Ahead video competition and the school also won the award for Best Video.

Mr. Oguz discussed home visits are at 25% so far. Discussed grants applied for, and what these grants would go toward which include Professional Learning grants and STEM Action grant to build professional development. Also applied for Project Lead The Way engineering grant, which, if received, would allow for an engineering elective class for the 8th grade. Also applied for STEM High School Certification grant. Mr. Oguz discussed the Career Certification Program allowing students to take courses throughout high school to test with the state and receive certificate to be programmer technicians, Microsoft certification, etc. Planning to introduce an engineering certification in the future. Mr. Oguz also discussed program with Salt Lake Community College allowing students to earn their associates degree while they are in high school.

Comments

Mr. Lee asked Mr. Oguz about our policy stating that students are not allowed to listen to music before school. Mr. Oguz discussed the policy and reasons for not allowing electronics before school. Board members discussed their concerns regarding this policy as well as concerns with the uniform policy. Board members asked Mr. Oguz to open a dialogue about these policies with staff members, parents and students for possible amendment.

Comments from the public are invited at this time on topics not specifically addressed elsewhere in the agenda. "Request to Speak" form should be filled out and submitted to the Board President before speaking during the public comment section. This form can be downloaded from the school website: www.beehiveacademy.org.

Adjournment Mr. Ross motioned to adjourn the meeting and Mr. Lee seconded. The motion was carried unanimously. The meeting was adjourned at 11:40 am.