

Bidding Start Date: February 19, 2021

Bidding End Date: March 12, 2021

Where to Submit: Please send your proposals to [principal@beehiveacademy.org](mailto:principal@beehiveacademy.org), or

To school address at 830 E, 9400 S, Sandy, UT-84094

#### SERVICES NEEDED:

Fall Enrollment Count and Transfer Student Documentation audit

Preparing Form – 990 and submitting to IRS

Aggregate Membership audit

Audit based on the Legal Compliance Audit Guide

<https://auditor.utah.gov/wp-content/uploads/sites/6/2020/05/2020-State-Audit-Compliance-Guide-5.20.2020.pdf>

Preparation of Annual Financial Report and Annual Program Report.

Audited Financial Reports based on GASB

#### EVALUATION:

In addition to price, the following qualifications will be considered by BSTA to determine the Contractor's responsibility:

A. Stability of service.

B. The ability to perform the service required within the specified time; whether the Bidder has failed to meet time requirements for any of the school districts or other school district in rendering past services.

C. The experience and efficiency of the Contractor.

D. The sufficiency of the financial resources and the ability of the Contractor to perform the Contract and provide the services.

E. The quality, availability and adaptability of the equipment, or contractual services, to the particular use required.

F. The quality of references from previous contracts or services; whether with each school district or another organization.

G. The compliance by the Contractor with laws, ordinances and policies.

H. Such other information as may be secured by BSTA that bears on the decision to make the award.

#### PENALTIES:

A. The Contractor selected agrees that the highest standards of delivery service are expected to be provided to BSTA at all times during the term of the Contract.

B. BSTA reserves the right to withhold certain payments in part or in whole based on the Contractor's performance under the terms of the Contract.

#### REFERENCES

Please provide reference information for three (3) current contractual clients with preference given to institutional customers (e.g.: charter schools, school districts, etc.). At least one reference should be a high school district similar in size to BSTA. Enter N/A for any of the items below that do not apply. BSTA reserves the right to verify the information below.

Reference #1 Client/Company Name , Contact Person, Address and Phone Email

Reference #2 Client/Company Name , Contact Person, Address and Phone Email

Reference#3 Client/Company Name, Contact Person, Address and Phone Email