

BEEHIVE SCIENCE & TECHNOLOGY ACADEMY

Board of Directors Meeting Minutes

Saturday, June 13th, 2020
830 East 9400 South
Media Library
Sandy, UT 84094

Board Members Present: Tarik Guney (teleconference), Chris McCandless (teleconference), Calvin Zulich (teleconference), Davron Mukhabbaton (teleconference).

Executive Officer: Calvin Zulich

Staff Members Present: Hanifi Oguz

Call to Order: Calvin Zulich called the meeting to order at 9:04 am.

Pledge of Allegiance

1. **Approval of Minutes (action item)**

Board members reviewed the minutes for the March 21st board meeting.

Chris McCandless motion to approve the minutes from the March 21st board meeting. Tarik Guney seconded the motion. Motion carried unanimously.

2. **Training School Board Bylaw (discussion item)**

Board members reviewed the school board bylaws.

- 2 years in office. – 5 members total, 3 members needed to hold a meeting.
- Calvin Zulich as President -Tarik Guney as Secretary – Sudha Kargi as Treasurer – Mr. Oguz as School Director.

Board members are all voluntary positions- No compensation.

3. **Election of the Board Members (action item)**

Chris McCandless nominated and accepted board members.

Chris McCandless motioned to nominate and accept board members to be Calvin Zulich, Tarik Guney, Chris McCandless, Sudha Kargi, and Davron Mukhabbaton. Tarik Guney seconded the motion. Motion carried unanimously.

4. **Election of the Board Officers (action item)**

Chris McCandless nominated Calvin Zulich as President, Tarik Guney as Secretary, and Sudha Kargi as Treasurer.

Chris McCandless motion to elect Calvin Zulich as President, Tarik Guney as Secretary, and Sudha Kargi as Treasurer. Tarik Guney seconded the motion. Motion carried unanimously.

5. **Approval of Amended Budget for the FY 2020 (action item)**

Amended budget for the FY 2020- General funds 1.6 million

Revenue comes from the state income tax, education salary, TSA, lunch program, IDEA, Title 1,2,&4 and other local sources of income

Fiscal year is July 1st to June 30th.

Expenses-Salaries, Health Insurance, 401K, Supplies, and Support Services (SPED, counselor, Administration and operation costs) and other areas

We have an access of 1.2 million in the Rainy-Day Fund. Chris McCandless would like to see ways to increase that fund.

Tarik Guney motion to approve the Amended Budget for FY 2020. Chris McCandless seconded the motion. Motion carried unanimously.

6. **Approval of Budget for FY 2021 (action item)**

Board members reviewed the budget for the FY 2021. Planning for a 2% or 5% cut.

If the state chooses to cut 2% of funding. The programs that will be affected will be: Student activities, donations, foreign exchange, administration, and CTE Funds.

We are at risk of not receiving Computer Science Grant if the state chooses to cut funds by 2%.

State funds were reduced, Digital learning funds were reduced. Federal funds are expected to increase, but the increase is not reflected on the budget yet.

There is no plan to reduce staff salaries. With the 2% cut, we will have a positive balance sheet. The state has not made a decision yet on the 2% cut or the 5% cut.

Davron Mukhabbaton motion to approve the budget for the FY 2021 with a 2% budget cut. Chris McCandless seconded the motion. Motion carried unanimously.

7. **Approval of the Authorization of the School Director to Sign the Grant Agreement with the Charter School Growth Fund (action item)**

The Charter School Growth Fund is sending \$30,000 with no restrictions to help with hardship that is related to Covid-19.

Waiting for final documents. The Charter School Growth program was very impressed with Beehive Academy. This is very good for the new growth of our school. Board members need to approve Mr. Oguz to sign the agreement for 3 years of support for Beehive Academy.

Tarik Guney motion to approve Mr. Oguz the School Director to Sign the Grant Agreement with the Charter School Growth Fund. Davron Mukhabbaton seconded the motion. Motion carried unanimously.

8. **Approval of School's Teacher Student Success Act Plan for 2020-2021 (action item)**

TSA funds-\$45,000 will support and maintain staff salaries and support counseling services for students. Goal is to focus on Mental Health.

Chris McCandless motion to approve the School's Teacher Student Success Act Plan for 2020-2021, Tarik Guney Seconded the motion. Motion carried unanimously.

9. **Math Competency Report Under R277-700-9 (information item)**

The 4 math courses are advised to be successful in college, but it is not required by the state to take 4 courses.

-22 seniors this year. 16 of our senior's plan to go to college, 8 did not complete the math competency. 6 seniors plan to enter the workforce.

10. **Revision of the School's Charter Goals (discussion item)**

Charter Goals- 17/18- Goals were reviewed- 4 goals (1. STEM goal, 2. Video presentations, 3. Math proficiency, 4. Student STEM projects.)

18/19 goals (1. create video and website presentation. 2. 6-11 grade students will do a STEM project. 3. Math proficiency goal 4. Advance course goal for juniors and seniors. All the goals in both years were met or exceeded.

11. **Revision of the Student Behavior Report for 2019-2020 (discussion item)**

Behavior report only by March 2020 because of Covid-19. 128 cases- down from last year. 65 cases involved repeated offenses, a very significant drop.

12. **Fraud Risk Assessment Report (discussion item)**

Fraud Risk Assessment Report was reviewed. Our risk level is low, we would like it to be very low. Duty roles were reviewed, separation of duties and polices in place were also reviewed.

13. **Approval of the Continuous Enrollment Measurement Policy (action item)**

Continuous Enrollment Measurement Policy was reviewed. Attendance Tracking- Students check-in twice a week to be counted as present all week. Remote learning through zoom, and other platforms and email.

Progress must show 3% of course work and will continue learning model as if present in class. State Charter School Board approve waiver. This policy will be shared with the State Charter School Board.

Chris McCandless motion to approve the Continuous Enrollment Measurement Policy. Tarik Guney seconded the motion. Motion carried unanimously.

14. **Approval of the School Emergency Education Model for 2020-2021 (action item)**

The School Emergency Education Model was reviewed by board members. A survey was sent out to parents and staff to develop the plan. 3 level colors (Green- Low Risk, Yellow-Risk is Medium, Orange-Extension of Yellow Restrictions, Red- All restrictions are in place.)

Board members discussed safety and processes for each level. Mr. Oguz has expressed that the anticipation is to be in the Yellow in August.

Chris McCandless motioned to approve the School Emergency Education Model for 2020-2021. Tarik Guney seconded the motion. Motion carried unanimously.

15. Approval of the Resolution to Empower the School Director to Modify the School Emergency Education Plan and Change the Implementations as Per the Need. (action item)

School Emergency Plan was discussed in the previous item.

Tarik Guney motioned to approval of the Resolution to Empower the School Director to Modify the School Emergency Education Plan and Change the Implications as Per the Need. Davron Mukhabbaton seconded the motion. Motion carried unanimously.

16. School Facility Update (discussion item)

Building plans and city permits are going well. Land has been delayed, working with the state, mentors and the lenders. They would like a larger deposit each month and we are hoping to close in a couple of months. Hoping to sign an agreement in a week.

17. Approval of the School Board Meeting Dates for 2020-2021 (action item)

Proposed school board meeting date for 2020-2021- Oct. 10th, Dec. 5th, March 20th, June 5th.

Davron Mukhabbaton motion to approve the School Board Meeting dates for 2020-2021. Tarik Guney seconded the motion. Motion carried unanimously.

18. Approval of the Amended Procurement Procedures for Child Nutrition Program (action item)

The amended procurement procedures of the Child Nutrition Program were reviewed. The only change is 1,000 procurement thresholds instead of 3,000.

Tarik Guney motion to approve the Amended Procurement Procedures for the Child Nutrition Program. Davron Mukhabbaton seconded the motion. Motion carried unanimously.

19. Approval of the Contract for UTA Bus Passes (action item)

UTA contract was reviewed by board members. 200 passes for \$27,600.

Davron Mukhabbaton motion to approve the Contract for UTA Bus Passes. Tarik Guney seconded the motion. Motion carried unanimously.

20. Principal Report

-Legislation is supposed to meet next week to discuss the budget cuts.

- Inservice training is being planned.
- Updating coming back plan this summer
- Mrs. Upenieks has been selected as Teacher of the Year- By Best of the State.
- 3 students received the Presidential Volunteer Award and 1 staff member received the award as well.

Comments

Comments from the public are invited at this time on topics not specifically addressed elsewhere in the agenda. "Request to Speak" should be filled out and submitted to the Board President before speaking during the public comment section. This form can be downloaded from the school website: www.beehiveacademy.org.

Adjournment Tarik Guney motioned to adjourn the meeting and Davron Mukhabbaton seconded. The motion was carried unanimously. The meeting was adjourned at 11:20 am.